

## ASL LAB

### How to Schedule: PIE, Testing Booth and 1-on-1 Tutoring

Go to: [www.asl-ece-scc.webs.com](http://www.asl-ece-scc.webs.com)

Click on: BookNow!

Choose: Testing Booth, PIE or 1-on-1 Tutoring Time

Select: An available Date and Time (If it's blue, it's available)

Fill in: Give all your information for scheduling and cancellation purposes

(Ex: Your name, phone number, teacher's name, class requiring appointment and if recording is necessary)

Double Check: You will receive confirmation when the process is complete 😊

Cancellation: Use confirmation email to make a cancellation online more than 24 hours in advance. If cancellation is less than 24 hours before appointment cancellations can be done in-person or you can contact the CFE Lab at 937-641-8166